



Iowa Certified Emergency Manager Documentation Evaluation Form IACEM Executive

	IACEM	Criteria Met? (Y/N, notes)
Fees:	\$200	
Years of Service Requirement	Served a minimum of 7 years in a qualified position. (Must provide signed letter from EMC Chair, Auditor or Human Resources. A combination of sources may be used as needed)	
Existing Certification Level Required	IA-CEM (Must upload a copy of the existing certification.)	
EMPD Requirement	--	
Individual Requirements (Must complete all and provide proof of*)	<ol style="list-style-type: none"> 1. Defined methodology, adopted by the agency to conduct reviews, engage partners and implement revisions to the county's comprehensive emergency plan (Applicant must provide copy of.) 2. Comprehensive emergency plan that fully addresses EMAP standard 4.5.3. (Assessor will evaluate and require proof of 8 metrics, selected at random.) 3. Completion of a MJHMP (Applicant must provide FEMA MJHMP approval letter.) 4. Completion of a COOP/COG (Applicant must provide an adoption statement.) 5. Completion of an All Hazards Position Specific Course (Applicant must provide a certificate of completion.) 6. Completion of a FEMA Academy (Applicant must provide a certificate of completion.) 7. Iowa HSEMD Exercise Requirements (Applicant must provide proof of situation manual, AAR and IP from the exercise.) 8. Participation in a State or National level speaking engagement 	

	<p>(Applicant must provide proof of program, flyer, or other that show applicant in a speaking capacity)</p> <p>9. Documented active participation in EOC functions during a state or federally declared disaster.</p> <p>(Applicant must provide documentation that applicant served in an active role.)</p>	
Required Planning Electives	<p>Three Required, different from those submitted with IACEM Advanced</p> <ol style="list-style-type: none"> 1. Participation in a LEPC 2. Participation in a Healthcare Coalition 3. Complete or sustain a Community Storm Ready Program (3 year certification) 4. Completion of a published essay 5. Participation in a special project/advancement in the field 6. Utilize and sustain a social media platform 7. Development of an EM software tool 8. Serve as a project manager for the development of an educational product (EM-related topic) 9. Development/enhancement of a specialty team 10. Develop/enhancement of a CERT/Citizens Corps team' 11. Development/enhancement/active participant in a VOAD, COAD or LTRC 	
Required Training Electives	<p>Three Required, different from those submitted with IACEM Advanced</p> <ol style="list-style-type: none"> 1. Business/leadership/management training for a certificate 2. Completion of instructional skills course 3. Skills-based training for a certificate (must be unique skill for each level, must include justification, not accepted at Executive level. 4. Serve as an instructor 5. Completion of a college course (pass/fail credit?) pertinent to the profession 6. Completion of a college degree pertinent to the profession (Associates or Bachelors) 7. Completion of training related to other disciplines associated with EM (with justification) 8. Certificate for a suite of attended courses with a specific-focus and progressive learning 	

	<p>approach (cyber, infrastructure, terrorism, leadership, management, WMD, etc.)</p> <ol style="list-style-type: none"> 9. Completion of the Naval Post-graduate Executive Leaders Program 10. Completion of a FEMA master course, applied experience 11. Completion of the FEMA Integrated Emergency Management Course 12. Completion of an Advanced degree (Naval Post-graduate Degree, Public Administration, Community Planning, etc.) 13. Locally approved training 	
Professional Contribution Electives	<p>Three Required, different from those submitted with IACEM Advanced</p> <ol style="list-style-type: none"> 1. Participation in a mentor program 2. Participation in program specific speaking engagements for professionals 3. Receive an award/ recognition in the field of emergency management 4. Participation in a special assignment/specialty team member 5. Collaborate with legislature on matters related to emergency management 6. Serve on an IEMA Committee or project working group 7. Serve at the district or state level on a board as an active member 8. Participation in research/publication in peer-reviewed journal 9. Participation in national or international speaking engagements 10. Serve as an adjunct faculty at a college/university instructing an EM course 11. Write or revise a local ordinance (each ordinance gets credit once) 	